



Job Title: Women’s Health Research and Development (R&D) Policy Intern (Paid)

Location: Remote work flexibility available

About Us:

The Africa Center for Health Systems and Gender Justice is a Pan-African social impact startup that merges social entrepreneurship with a commitment to advancing health equity and addressing social inequalities. Through innovative strategies, the Center challenges and transforms policies, practices, and investment patterns to promote gender justice within health systems. Health and gender equity in health systems, as we see it, ensures that everyone has a fair and just opportunity to attain their full health potential, without being disadvantaged or excluded due to systemic barriers.

We work in collaboration with community-based organisations, advocates, and coalitions to strengthen capacity and empower communities to reshape the systems that have created these inequities. Our partnerships include public health practitioners and grassroots organisations, focusing on amplifying the voices and experiences of historically marginalised and underrepresented groups. Through these collaborations, we develop tools, frameworks, and strategies that promote effective prevention, gender justice, and health equity. Our team, drawing from both personal and professional expertise, plays a vital role in creating gender transformative equity-driven solutions that enhance community health, safety, and overall well-being.

Job Summary:

We are seeking a passionate and detail-oriented intern to support the Africa Center’s R&D policy efforts in women’s health. This role offers an opportunity to gain hands-on experience in policy research, advocacy, and partnership building to support health innovation and equitable access to healthcare technologies for women.

Key Responsibilities:

1. Policy Research and Analysis
 - Conduct research and analysis on women’s health policy, R&D frameworks, and regulatory landscapes in Africa.
 - Support the preparation of policy briefs, case studies, and thought pieces to inform decision-makers and advocate for gender-sensitive health policies.
 - Track regional developments in health policy, focusing on emerging technologies and regulatory processes related to women’s health.
2. Stakeholder Engagement and Partnership Building
 - Assist in fostering relationships with key stakeholders, including government bodies, research institutions, advocacy groups, and regional entities such as the African Union and Africa CDC.



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- Support engagement activities by preparing materials, coordinating meetings, and documenting insights from policy discussions and conferences.
 - Contribute to cross-organizational efforts to integrate R&D policy with broader health system strengthening initiatives.
3. Project Support and Documentation
- Assist in project management tasks, including organising project files, maintaining work plans, and supporting budget tracking.
 - Contribute to preparing and formatting reports for stakeholders and donors, documenting progress, lessons learned, and best practices.
4. Communication and Advocacy Support
- Help develop content for advocacy materials, such as social media posts, newsletters, and policy documents.
 - Support the drafting of communication materials, including presentations, infographics, and other visual aids to effectively communicate policy priorities and project updates.

Qualifications:

- Currently enrolled in or recently completed a Bachelor’s or Master’s degree in Public Health, International Development, Gender Studies, or a related field.
- Strong research and analytical skills, with a demonstrated interest in women’s health, R&D policy, or health systems.
- Excellent written and oral communication skills.
- Ability to work collaboratively with cross-functional teams and engage with diverse stakeholders.
- Detail-oriented, organised, and able to manage multiple tasks and projects effectively.
- Proficiency in Microsoft Office Suite (Word, Excel, PowerPoint) and familiarity with digital communication tools.

Duration and Compensation:

This is a paid internship, \$200 per month with flexible hours. Start date and duration will be determined based on mutual agreement

Application Process:

Please submit your CV and a cover letter outlining your interest in this position and relevant experience to vacancies@healthsystemsgenderjustice.org .

Applications will be reviewed on a rolling basis.

Deadline: Applications open until the position is filled.



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