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## **Position: Women's Health Fund Intern**

The Africa Center for Health Systems and Gender Justice is an organization committed to enhancing health systems and advancing gender justice throughout Africa. The center focuses on the social, economic, and cultural factors that contribute to unequal health outcomes for different genders and works to promote gender-responsive healthcare and gender-inclusive policies. We are currently looking for passionate and dedicated interns to join our team in various specialized roles. We are deeply committed to feminism and its core principles. We challenge norms, address systemic injustices, and recognize the intersectionality of gender-based discrimination with other forms of oppression. Inclusivity is a priority for us, ensuring marginalized voices are heard, and our commitment to feminist principles includes advocating for gender equality, acknowledging intersectional experiences, empowering individuals, fostering solidarity, and holding ourselves and others accountable. Our dedication to feminism is dynamic, evolving as we learn from the communities we serve. We are proud to be working towards a world where gender equality is a lived reality for everyone.

***Location: Remote***

***Duration: 6 Months***

***Key Responsibilities:***

- **Fundraising Support:** Assist in the planning and execution of fundraising campaigns and events dedicated to women's health.
- **Donor Relations:** Help maintain relationships with donors and supporters, including acknowledging contributions and providing updates on projects.
- **Grant Research:** Conduct research to identify potential grant opportunities and assist in grant proposal development.
- **Communication and Outreach:** Contribute to the creation of content for social media, newsletters, and donor communications related to women's health.
- **Data Management:** Assist in maintaining donor databases and tracking fundraising progress.





- **Event Coordination:** Support in the organization of events, webinars, or seminars focused on women's health.
- **Administrative Tasks:** Provide general administrative support to the Women's Health Fund team.

***Educational Requirements:***

- Currently enrolled in or recently graduated from a degree program related to Public Health, Nonprofit Management, or a related field.

***Skills and Qualifications:***

- Passion for women's health and a commitment to gender equality.
- Excellent written and verbal communication skills.
- Strong organizational and multitasking abilities.
- Proficiency in Microsoft Office Suite.
- Ability to work independently and in a team.
- Attention to detail and accuracy.

***Personal Attributes:***

- Empathetic and culturally sensitive.
- Proactive and eager to learn.
- Strong commitment to women's rights and well-being.
- Ability to handle sensitive donor information with discretion.

***Learning Opportunities:***

- Gain practical experience in fundraising and donor relations.
- Develop skills in grant research and proposal development.
- Collaborate with professionals dedicated to women's health.
- Contribute to initiatives that have a positive impact on women's health and empowerment.

***Application Process:***

Interested candidates should submit a CV and a cover letter explaining their interest in the internship and how their skills and background make them suitable candidates to [vacancies@healthsystemsgenderjustice.org](mailto:vacancies@healthsystemsgenderjustice.org)

**Application Deadline: 9th February 2024**





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AND GENDER JUSTICE



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*This internship is unpaid, but the organization will cover necessary work-related expenses.*



[www.healthsystemsgenderjustice.org](http://www.healthsystemsgenderjustice.org)



[info@healthsystemsgenderjustice.org](mailto:info@healthsystemsgenderjustice.org)